



VIAKOO

Viakoo Activation Preparation Checklist

Prepare your company for activation day. Whether you are activating on your own or preparing to activate with a Viakoo representative, you should read through this checklist.

FOR AN ACTIVATION OF RECORDERS, MANAGEMENT SERVERS, AND WORKSTATIONS

Before activation you will need to identify the scope of your site or environment. This entails answering the following questions:

- **How many physical sites are you activating?** This is important for structuring your environment within Viakoo.
- **How many Recorders, Workstations, and/or Management Servers do you want to activate?** Note that it takes about 15 minutes per Windows-based machine to install an agent. (this is all recorders, management servers, and workstations)
- **How many cameras are you activating total?**
- **Which of the identified Windows-based machines will you choose to have a persistent connection?** Viakoo requires a persistent outbound Internet connection via port 443 to work. It works just like a web browser accessing a secure webpage at your bank. All data is encrypted.

Activation requires three things, all of which will be provided via email once the steps above have been identified.

- **Viakoo Agents** the RA and the CA. This is the Viakoo software that runs on your VMS servers and workstations.
- **Company Key** This is the token that allow you to connect to our cloud. It is required during the configuration of the CA Console.
- **Login Credentials** to the Viakoo Service.

FOR ACTIVATION OF SWITCHES

To prepare for the switches activation, we will require the following:

- **IP address(es) of the camera switch(es)**
- **Switch(es) Community String(s)**

Both of these will be needed during the configuration of our agents.

PREPARING FOR A WEBEX SESSION

If you are preparing for an accompanied activation through teleconference with a Viakoo Rep, ensure that the following are also provided.

- Administrative access to all recorders, workstations, and management servers is available. This is most often done using a remote desktop connection.
- We like Webex, so we hope that you can connect to a Webex conference from your computer. Webex sharing helps us help you with the install.

WHAT IS NEEDED BEFORE ACTIVATION?

- I have identified which servers, workstations or management servers I will be activating
- I have identified the different geographical locations and how many sites I will have
- I know how many systems per site
- These systems are all windows-based machines
- Which Video Management Server (VMS) package I have at the site(s)
- Provided the email address of all the users that will be using Viakoo

WHAT IS NEEDED AFTER ACTIVATION?

- Outbound Port 443 connection on one workstation, management server, OR recorder.
- Use of port 10101 and 10106 for Viakoo Inter-Agent communications
- For switches, community name and IP address of the switch(es)